

Optimize your recruitment process

BLR's Job Description Manager



"The major advantage of being with BLR is just the education of it all. I mean, I cannot overstate how much that means to me, and to my team, to be able to really rely on something."

- Phillip Carillo, Director of HR Services

The Job Description Manager empowers organizations like yours to efficiently manage and maintain accurate job descriptions, ensuring alignment with organizational needs and improving your recruitment and talent acquisition process. Attract qualified, top talent with prewritten Equal Employment Opportunity Commission (EEOC) and Americans with Disabilities Act (ADA) compliant job descriptions that resonate with today's jobseekers.

BENEFITS

- ✓ **Expertly curated job descriptions.**
Access 832 job descriptions written and vetted by our expert HR team.
- ✓ **Integrated on pay transparency.**
Our tool is specifically designed to assist organizations. Promote fair and equal compensation practices.
- ✓ **Robust workflow management.**
Seamlessly create, maintain, and manage job descriptions, ensuring a clear audit trail and legal proof for actions taken, enhancing accountability and compliance.

FEATURES

- Streamlines job description management processes, saving time and effort.
- Enhances compliance by ensuring job descriptions adhere to labor laws and regulations.
- Hundreds of customizable job descriptions written and vetted by our expert HR team.
- Easily collaborate with stakeholders by sharing job descriptions online and gathering feedback.
- Customize and brand your job descriptions with company logos, additional fields, and location-specific tweaks.

Speak with an HR solutions representative today.

blr.com | 800-727-5257

